



EVA DORIS MONTEBON CHIN

City Address: Judge Campoy Res. Sta. Rosa St Dumaguete City

Permanent Address: Phase 2 Block 1 Lot 57 Aldea Homes Cangmating Sibulan
Negros Oriental

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ELIGIBILITY: *Pass the Midwifery Licensure exam Last November 2004*

OBJECTIVE

➤ **To acquire a position at your notable company, sustaining client's needs and to work effectively while improving client's satisfaction, enforce company or team's goals, and last but not the least, to help improve company's revenue**

SUMMARY

- **Excellent in verbal and written communication skills**
- **Good leadership skills able to mentor and educate**
- **Ability to multi task, prioritize and manage time efficiently**
- **Can easily adapt new tools if necessary**
- **Microsoft Office and google worksheet**
- **Email or file organizational management calendar**

EXPERIENCED AND SKILLS WORK EXPERIENCE

➤ **Manage my own Business**
January 2008 up to the present

➤ **Customer Service Representative (Verizon Account)**
Qualfon
Rovira Rd. Bantayan Dumaguete City

- **Managing complaints, processing returns, and troubleshooting technical issues with patience and empathy.**
- **Maintaining updated records of customer interactions, transactions, and feedback in a CRM (Customer Relationship Management) system.**

➤ **On-Call Midwife**

CDV Lying-In Clinic

October 15, 2022 – Present

- **Provide maternal and newborn care**
- **Assist in normal deliveries and postnatal care**
- **Ensure patient safety and proper documentation**
- **Precise details of any treatments or medications prescribed or administered**
- **Provide Live Birth certificate of a newborn child**

➤ **Contract of Service Midwife**

Negros Oriental Provincial Hospital
September 16, 2010 – June 30, 2025

- Assisted in labor and delivery procedures
- Provided prenatal, intrapartum, and postnatal care
- Educated mothers on proper maternal and child health practices
- Collaborated with healthcare professionals to ensure quality patient care

➤ **Rural Health Midwife**

Sibulan Rural Health Unit
January 2008 – September 15, 2010

- Delivered community-based maternal and child healthcare service
- Conducted health education programs and prenatal checkups
- Maintained accurate medical records and reports

➤ **Medical Representative**

Dalle Essential Drug Company, Inc.
May 2007 – September 2007

- Promoted pharmaceutical products to healthcare providers

EDUCATION

1. BACHELOR OF SCIENCE IN NURSING
WEST NEGROS UNIVERSITY
(Undergrad 3rd year level class of 2006)

2. MIDWIFERY
NEGROS ORIENTAL STATE UNIVERSITY
YEAR GRADUATED 2004